



THE UNIVERSITY OF TEXAS AT EL PASO

First General Meeting of 2014

Lucky's Pub in the Heights
Saturday, June 21, 2014
11:00 AM



UTEPALUMNI
HOUSTON CHAPTER



Agenda

T Welcome!

T Special Topics

- Chapter Overview and Strategic Plan*
- Call for Committee Chairs*
- Approval of Chapter Bylaws*
- Call for Officer Nominations (VP Operations, Secretary)*

T Financial Report

T Upcoming Events

- Calendar of Events*
- UTEP Alumni PICK-NIC on July 12*
- UTEP Alumni Night at the Astros on July 26*

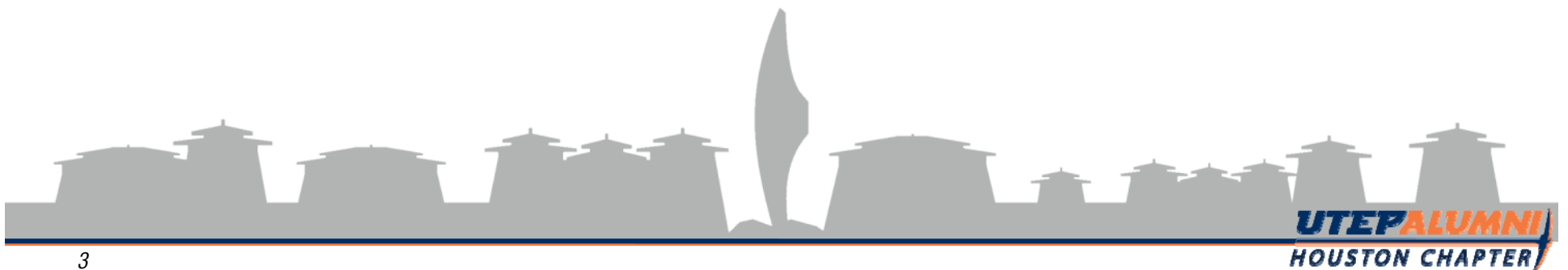
T Open Forum / Q&A





THE UNIVERSITY OF TEXAS AT EL PASO

WELCOME!

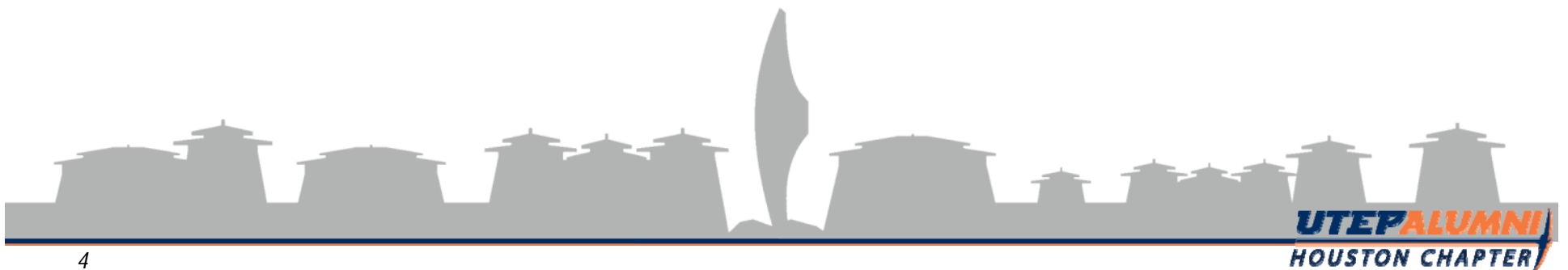




THE UNIVERSITY OF TEXAS AT EL PASO

Special Topic:

OVERVIEW & STRATEGIC PLAN





Overview

- † Mission
- † Houston Market
- † UTEP Degrees Awarded
- † Chapter Profile
 - Organizational Structure
 - Operations
 - Programs & Events
- † Contact Us

UTEPALUMNI
HOUSTON CHAPTER

Are you a member of the Houston chapter?
Membership is open to all graduates and friends of UTEP!

Giving Back
† Help UTEP achieve Tier I status as it becomes a National Research University serving a 21st Century Demographic.

Networking
† Reconnect with old friends and make new friends all while expanding your professional network.

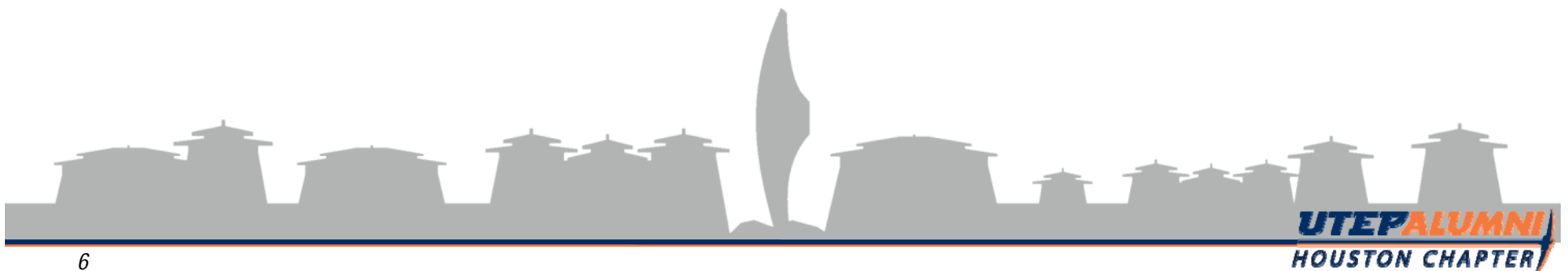
School Spirit
† Once a Miner, always a Miner!

Join us and celebrate UTEP's 100th Birthday!
www.alumni.utep.edu/houston



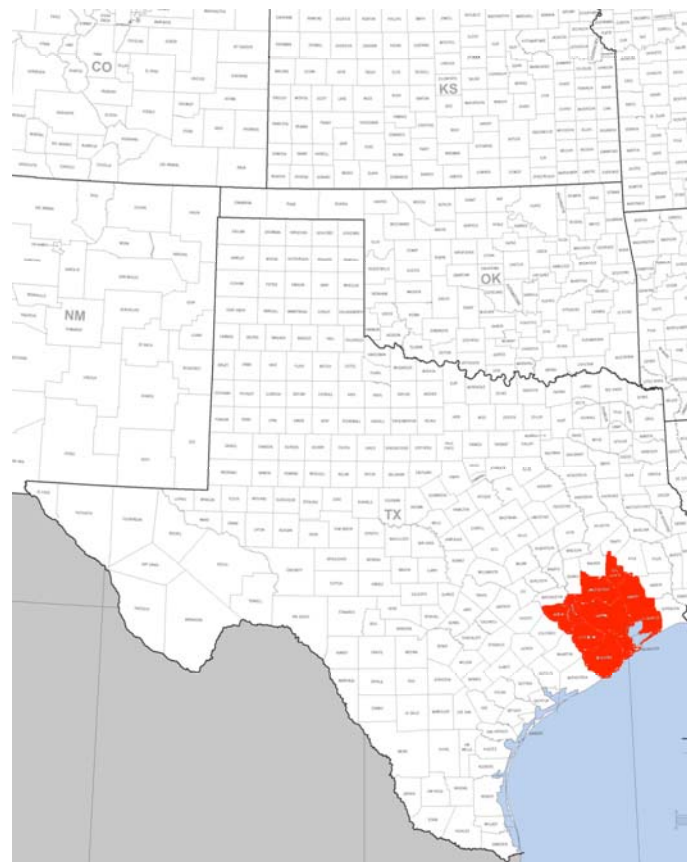
Mission Statement

To connect, engage, and enhance the interaction among alumni, family, friends, and the greater Houston community to promote, support, and re-invest in UTEP.



Houston Market

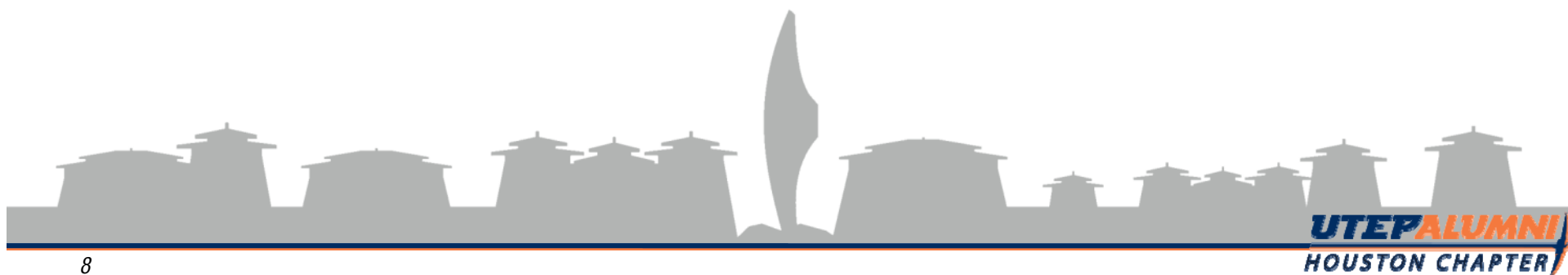
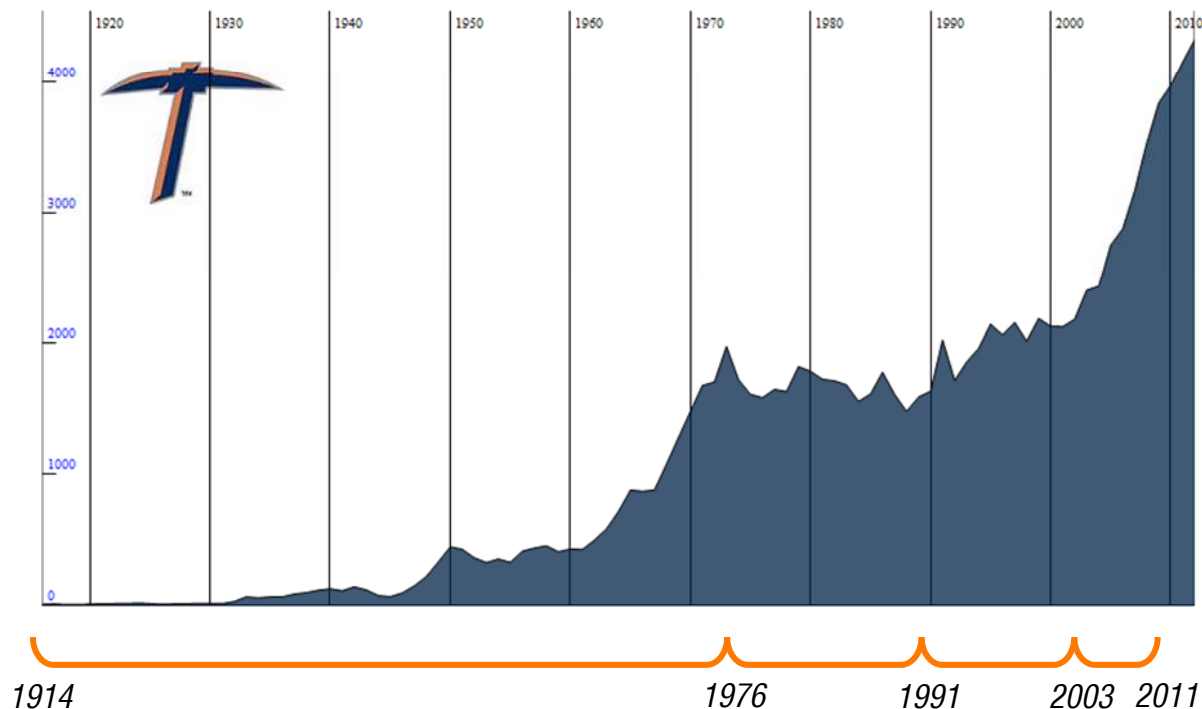
- † *Houston is the largest city in Texas*
 - *Population: 2.16 million (6.18 million in metro area)*
 - *Area: 10,062 square miles*
- † *2nd rate of job growth in the U.S.*
- † *Main economic sectors:*
 - *Trade, Transportation, and Utilities*
 - *Engineering (Energy, Aerospace)*
 - *Education*
 - *Health Services*





UTEP Degrees Awarded

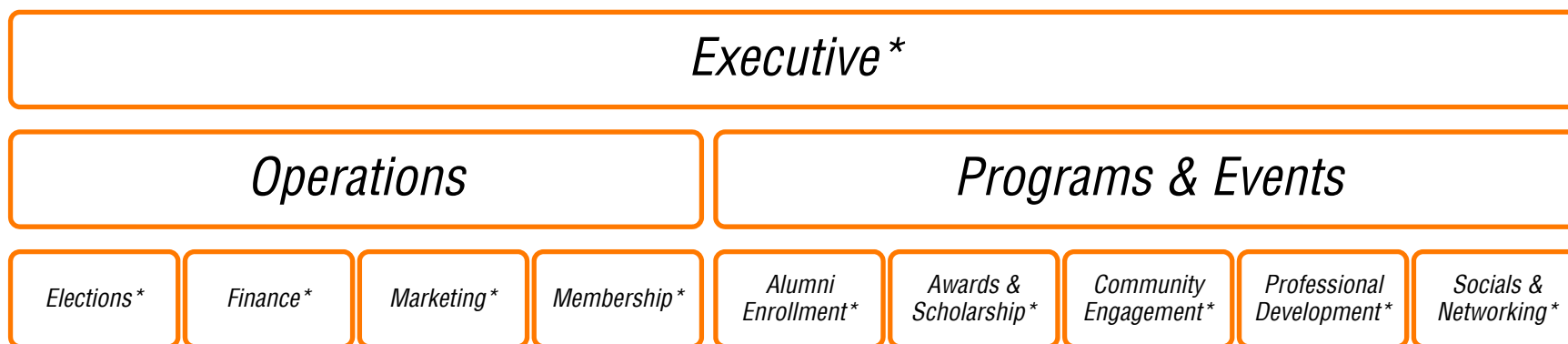
- † Total degrees awarded ~110,000
- † Each bracket represents 25,000 degrees
- † An opportunity to strike gold
 - 35,000 graduates are 10 years or less
 - 60,000 graduates are 22 years or less





Organization Structure

- † Executive Committee responsible for coordinating chapter activity
- † Operations Committees responsible for infrastructure
- † Programs & Events Committees responsible for products & services



* Denotes Standing Committee



Operations Committees

† Elections Committee

- Coordinates annual nomination and election of officers
- Officer Champion: Vice President of Operations

† Finance Committee

- Performs account reconciliation to monitor financial health
- Implements policy and procedures to assure financial viability and legal compliance
- Officer Champion: Treasurer

† Marketing Committee

- Develops marketing materials consistent with UTEP and UTEP AA
- Promotes communication of chapter programs and events
- Officer Champion: Secretary

† Membership Committee

- Manages records for all paid and non-paid members
- Officer Champion: Vice President of Operations



Programs & Events Committees

Alumni Enrollment Committee

- *Implements targeted efforts to connect graduates of UTEP with UTEPAA*

Signature Programs

- ***Know Your Neighbors:** support network of neighborhood representatives that can provide advice and guidance for transplants*
- ***Welcome Wagon:** awareness campaign to educate future alumni on resources, opportunities, and networks available in Houston*

Officer Champion: Vice President of Events



Programs & Events Committees

Awards & Scholarships Committee

- *Drives recognition efforts that promote the stature of UTEP by highlighting successful alumni*

Signature Programs

- ***Dynamite Awards:** awards to recognize outstanding participation by members*
- ***Miners on the Move:** announcements and profiles to promote the achievements of successful alumni*
- ***Student Scholarships:** endowed scholarship fund for Houston-area high school students to attend UTEP*

Officer Champion: President





Programs & Events Committees

- † *Community Engagement Committee*
 - *Participation in community-based events that promotes UTEP as a household brand name in Houston*
- † *Signature Programs*
 - *Alumni Ambassadors: alumni serving as sanctioned representatives of UTEP in Houston*
 - *College Recruiting: campaign to promote UTEP as a viable option for higher education*
 - *Project MOVE: remote hosting of “Project MOVE” activity same day as its held in El Paso*
- † *Officer Champion: Vice President of Events*





Programs & Events Committees

- T Professional Development Committee*
 - Opportunities that enable alumni to expand their professional experience, knowledge, and skills*
- T Signature Programs*
 - Alumni Learning Annex: special seminars and distance learning to maintain educational connection with UTEP through webinars, live stream events, and other continuing education opportunities*
 - Hitting Pay Dirt: mentoring program to help recent graduates thrive as new professionals*
- T Officer Champion: Vice President of Events*





Programs & Events Committees

- † Socials & Networking Committee*
 - Hosting of events that foster networking and relationship building among members*

- † Signature Events*
 - Alumni Pick-Nic*
 - Miner Mixers*
 - Networking Socials*
 - Special Events*
 - Tailgates and Viewing Parties*

- † Officer Champion: Vice President of Events*





Contact Us

Officers

- Will Davis, President
- Vacant, VP Operations
- Juan Carlos López, VP Events
- Nick Prangner, Treasurer
- Danny Carrejo, Secretary
- All officers, alumni-houston-officers@listserv.utep.edu

Social Media

- Facebook: www.facebook.com/utepalumnihouston
- Twitter: www.twitter.com/utepalumnihou

Website

- www.alumni.utep.edu/houston

Snail Mail

- UTEP Alumni Relations, 500 W. University Ave., El Paso, Texas 77068

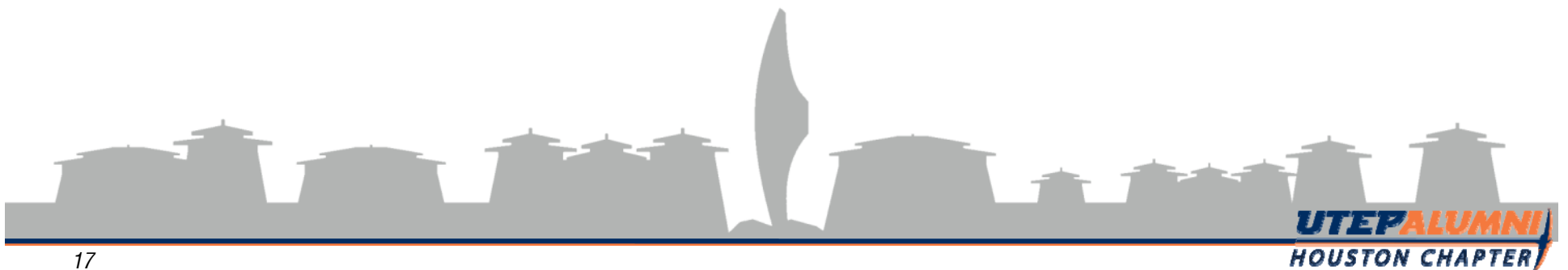




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Special Topic:

CALL FOR COMMITTEE CHAIRS





Committee Chairs

T Operations

- Elections Committee*
- Finance Committee*
- Marketing Committee*
- Membership Committee*

T Programs & Events

- Alumni Enrollment*
- Awards & Scholarship*
- Community Engagement*
- Professional Development*
- Socials & Networking*

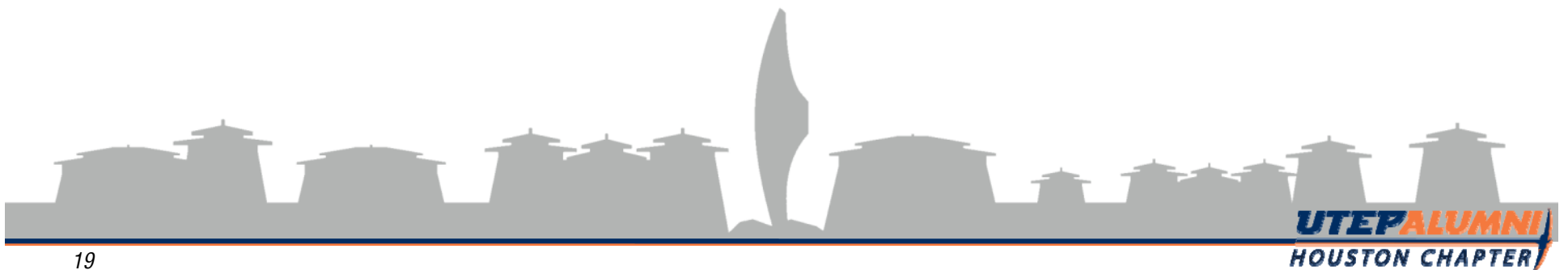




THE UNIVERSITY OF TEXAS AT EL PASO

Special Topic:

APPROVAL OF BYLAWS





Chapter Bylaws

- † Proposed draft includes following changes:
 - Identifies line of succession for Acting President should Office of President become vacant
 - Requires vacant offices be filled through special election instead of appointment by existing officers*

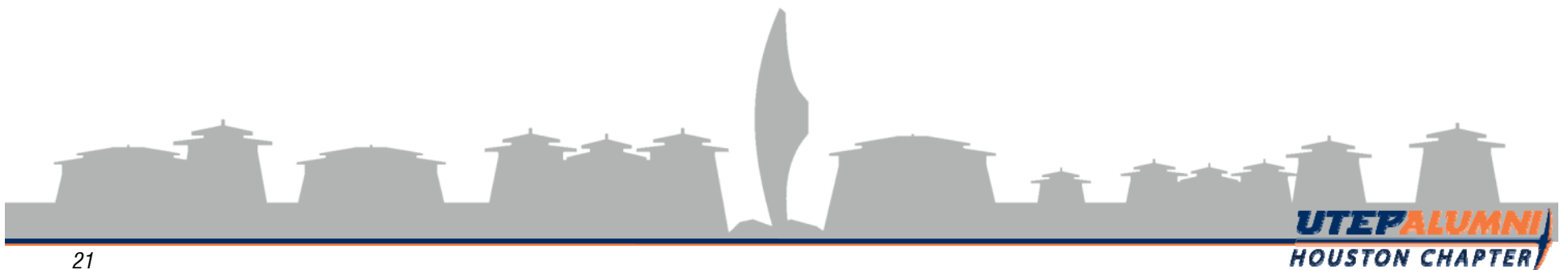
- † Motion requested to approve bylaws as submitted.*



THE UNIVERSITY OF TEXAS AT EL PASO

Special Topic:

CALL FOR OFFICERS





Call for Officers

T TERM OF OFFICE. The Chapter's Officers shall serve two-year terms of office beginning on September 1 and ending on August 30.

- The offices of Vice-President of Operations and Secretary shall be elected in even-numbered years.*

T QUALIFICATIONS OF OFFICERS. The Chapter's Officers shall meet the following qualifications throughout their term of office:

- Membership Status: Officers shall be Chapter members in good standing for the duration of their term.*
 - Member whose dues are current*
 - Lifetime Member or Centennial Lifetime Member*
- Alumni Status: Officers shall be former students or graduates of UTEP.*



Elections Schedule

T Schedule

- June 21 Call for Nominations Opens*
- July 15 Call for Nominations Closes*
 - Nominees must accept*
 - Bios must be submitted*
- July 22 Electronic Ballots Distributed*
 - Must be a member in good standing*
 - Pay your membership dues*
- August 1 Deadline to Vote*
- August 8 Announcement of Officers*

T New officers should save the date of August 23 for a transition retreat



Open for Nomination: VP of Operations

- T VICE-PRESIDENT OF OPERATIONS.** *The Vice-President of Operations shall be the chief operations officer of the Chapter and shall in general handle the day-to-day operations of the Chapter.*
- The Vice-President of Operations shall assume the duties of President in his/her absence or when the office of President becomes vacant.*
 - The Vice-President of Operations shall ensure adherence by the Chapter to the bylaws, policies, procedures, and regulations of the Chapter, the Association, and UTEP.*
 - The Vice-President of Operations, at the discretion of the President, shall represent him/her at regular and special functions.*
 - The Vice-President of Operations shall serve in the primary role of responsibility for the areas of membership, nominations and elections, and regular and special meetings of the membership.*
 - The Vice-President of Operations shall, as needed, assemble committees for each area of responsibility and provide reports to the EC.*
 - The Vice-President of Operations shall perform all duties as customarily pertain to the office of vice-president and such other duties as may be prescribed by the EC from time to time.*



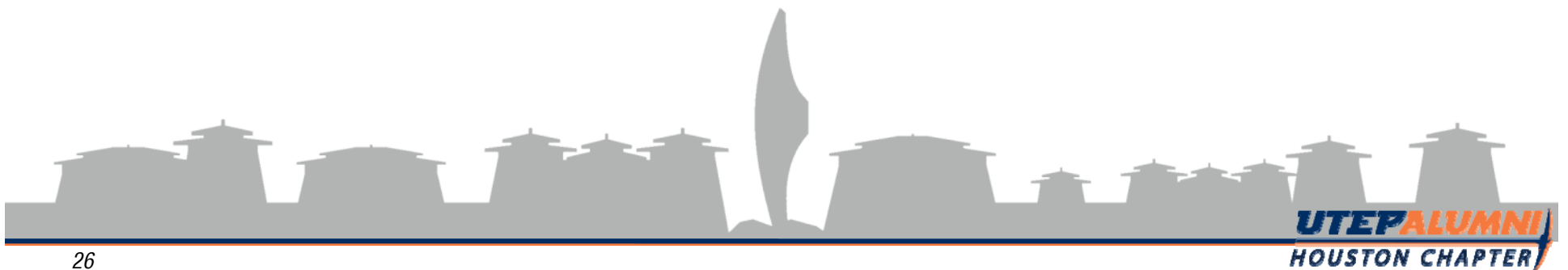
Open for Nomination: Secretary

- † **SECRETARY.** *The Secretary shall be the chief records officer of the Chapter and shall in general handle the creation, distribution, and maintenance of records of the Chapter.*
- *The Secretary shall ensure adherence by the Chapter to the bylaws, policies, procedures, and regulations of the Chapter, the Association, and UTEP.*
 - *The Secretary, at the discretion of the President, shall represent him/her at regular and special functions.*
 - *The Secretary shall serve in the primary role of responsibility for the creation, distribution, and maintenance of records including committee reports, decisions, meeting minutes, resolutions, and rosters, and votes.*
 - *The Secretary shall serve in the primary role of responsibility for the creation, distribution, and maintenance of material or stock items such as envelopes, letterhead, name tags, sign-in sheets, etc.*
 - *The Secretary shall, as needed, assemble committees and provide reports to the EC.*
 - *The Secretary shall perform all duties as customarily pertain to the office of secretary and such other duties as may be prescribed by the EC from time to time.*



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FINANCIAL REPORT





Financial Status

T Cash on Hand as of June 20, 2014

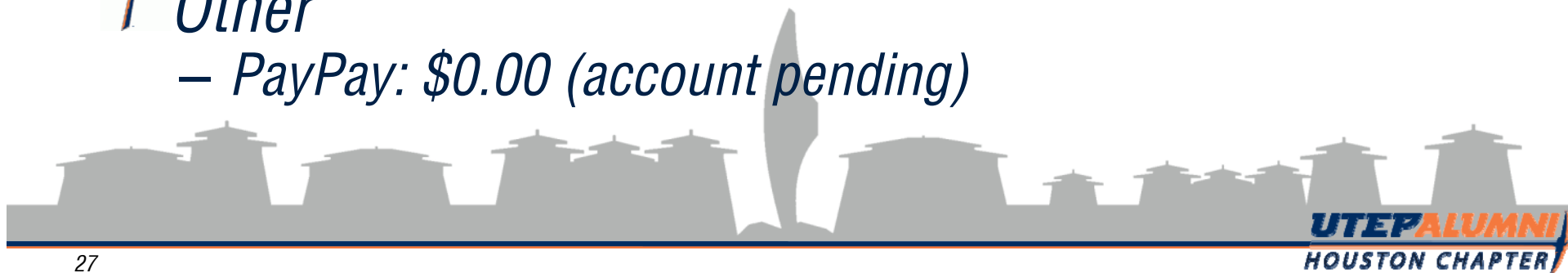
- On-Campus Operations: \$2,735.50*
- On-Campus Scholarship: ~\$4,000*
- Off-Campus Petty Cash: \$0.00 (account pending)*

T Accounts

- Receivables: \$0.00*
- Payables: \$0.00*

T Other

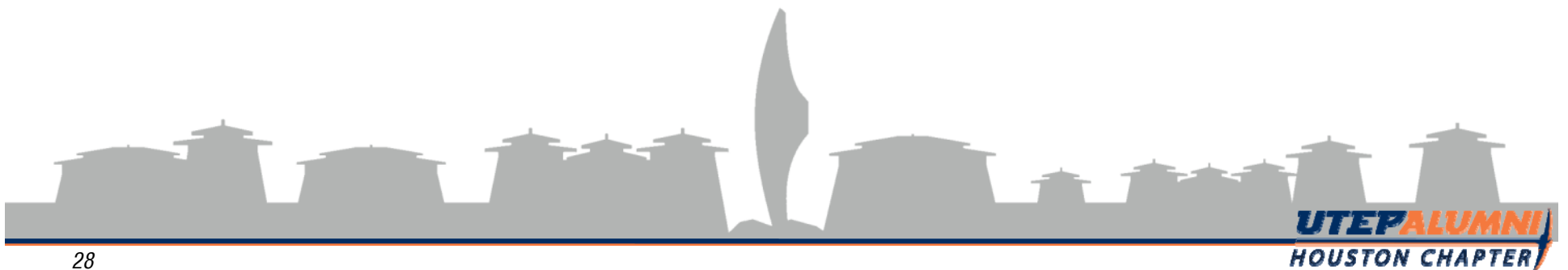
- PayPay: \$0.00 (account pending)*





THE UNIVERSITY OF TEXAS AT EL PASO

UPCOMING EVENTS





Calendar of Events

T June

- 21: General Meeting #1

T July

- 12: Alumni PICK-NIC
- 26: C-USA Night at the Astros

T August

- 23: Executive Committee Retreat

T September

- 6: General Meeting #2

T October

- 4: Viewing Party (UTEP vs. LA Tech)
- 6-11: UTEP Homecoming Week

T November

- 21: Tailgate & Game (UTEP at Rice)

T December

- 14: Kemah Cruise



UTEP Alumni PICK-NIC

† Dave and Buster's 7620 Katy Freeway, Houston, TX 77024

† Saturday, July 12, 2014 from 12:30 PM – 3:30 PM

† “Pick-Nic Passes” are \$20/person and include the following for every individual:

- Eat: mini cheeseburgers, pretzel dogs, chicken bites, 4-cheese pizza bites, potato chips, pasta*
- Drink: unlimited soft drinks, lemonade, tea*
- Play: a preloaded PowerCard with \$10 credit*

† Link will be sent to buy them online via PayPal



C-USA Night at the Astros

T Astros v. Miami Marlins at Minute Maid Park

T Saturday July 26, 2014 @ 6:10 PM

T C-USA fans sitting in the Power Club section

- Tickets \$37 includes \$15 credit for food or merchandise*
- Club amenities include wide padded seats, waited service, climate controlled concourse*
- 1st 10,000 fans get Astros sunglasses*

T Link to purchase seats will be available next week





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OPEN FORUM / Q&A

